BROKENHEAD RIVER PLANNING DISTRICT

Meeting Minutes

September 16th, 2026
5:30 pm

Members Present:	Chairman	Luke Ingeberg
	Members	Ray Schirle
	Alternate	Brad Saluk
	Absent	Brett Steffes
	Secretary/Development Officer	Stacey Breton
	Building Inspector	Shawn Bullman

1. Calling the meeting to Order

1.1 Meeting called to order at: 5:47 PM

71-26 Moved by: SCHIRLE Seconded by: SALUK

BE IT RESOLVED THAT the meeting be called to order at 5:47 PM

CARRIED

2. Adopt Agenda/Confirm and Adopt Minutes

2.1 Resolution to adopt the agenda as circulated

72-26 Moved by: SALUK Seconded BY: SCHIRLE

BE IT RESOLVED THAT the agenda is adopted as circulated.

CARRIED

2.2 Resolution to adopt the meeting minutes of regular meeting August 19th, 2026.

Moved by: Seconded by:

BE IT RESOLVED THAT the minutes of regular meeting of August 19th, 2026, are hereby adopted as circulated.

TABLED

3. Delegations and Public Hearings

NIL

4. Financial Report

4.1 Accounts for approval August 20th, 2026 – September 16th, 2026

73-26 Moved by: SALUK Seconded by: SCHIRLE

BE IT RESOLVED that the following Accounts for approval August 20th, 2026 – September 16th, 2026, accounts be approved for payment:

PP # 18	August 10-21, 2026	$ 3,457.70
PP # 19	August 24- Sept 4, 2026	3,521.42
Western Financial Group	August Employee Benefits	183.97
First Data Canada	Monthly Rental Fee and Service Charges	31.28
Receiver General	August Remittance	3,509.44
MEBP	August Employee Remittance	2,003.46
WEX Canada LTD	Esso Fleet Card	291.83
Collabria Credit Card	Amazon (Office Ergonomic setup)	544.34
CGIS Centre	CGIS Services Oct 1- Dec 31, 2026	1,759.23
Clipper Publishing	Envelopes & Permit Ad	826.47
OnPoint Marketing	Truck decals	535.79
Derrick Reykdal	Part 3 Services	76,971.93
RM of Brokenhead	Truck purchase and insurance	46,833.86
Town of Beausejour	New Website Migration	500.00
Rogers	BRPD Cell Phone	118.45
TOTAL		**$ 141,089.17**

CARRIED

4.2 Financial Statements as of August 31st, 2026

74-26 Moved by: SALUK Seconded by: SCHIRLE

BE IT RESOLVED THAT the Financial Statements August 31st, 2026, are adopted as circulated.

CARRIED

5. By- Laws

NIL

6. Correspondence

6.1 Building Permit Statistics August 31st, 2026

6.2 Building Inspector and Admin/Development Officer Reports

75-26 Moved by: SCHIRLE Seconded by: SALUK

BE IT RESOLVED THAT the Board is in Agreement to accept the Building Inspector and Admin/Development Officer Reports as circulated.

CARRIED

7. Unfinished Business

NIL

8. New Business

NIL

9. In Camera

NIL

10. Adjournment

10.1 Resolution to adjourn the meeting

76-26 Moved by: SCHIRLE Seconded by: SALUK

BE IT RESOLVED THAT we do now adjourn at: 6:25 PM

CARRIED

Next Meeting: October 21st, 2026, at 5:30 PM

CHAIRMAN SECRETARY