BROKENHEAD RIVER PLANNING DISTRICT

Meeting Minutes

July 15th, 2026
5:30 pm

Members Present:	Chairman	Luke Ingeberg
	Members	Ray Schirle
		Glen Kaatz
		Brett Steffes
	Secretary/Development Officer	Stacey Breton
	Building Inspector	Shawn Bullman

1. Calling the meeting to Order

1.1 Meeting called to order at: 5:30 PM

54-26 Moved by: SCHIRLE Seconded by: KAATZ

BE IT RESOLVED THAT the meeting be called to order at 5:30 PM

CARRIED

2. Adopt Agenda/Confirm and Adopt Minutes

2.1 Resolution to adopt the agenda as circulated.

55-26 Moved by: SCHIRLE Seconded BY: STEFFES

BE IT RESOLVED THAT the agenda is adopted as circulated.

CARRIED

2.2 Resolution to adopt the meeting minutes of regular meeting June 17th, 2026.

56-26 Moved by: KAATZ Seconded by: SCHIRLE

BE IT RESOLVED THAT the minutes of regular meeting of June 17th, 2026, are hereby adopted as circulated.

CARRIED

3. Delegations and Public Hearings

NIL

4. Financial Report

4.1 Accounts for approval June 18th – July 15th, 2026

57-26 Moved by: KAATZ Seconded by: SCHIRLE

BE IT RESOLVED that the following Accounts for approval June 18th – July 15th, 2026, accounts be approved for payment:

PP # 13	June 1-12, 2026	$ 3,456.78
PP # 14	June 15-26, 2026	3,456.78
Western Financial Group	June Employee Benefits	467.14
First Data Canada	Monthly Rental Fee and Service Charges	31.91
Collabria Credit Card	Access Credit Card	172.69
Receiver General	June Remittance	3,509.44
MEBP	June Employee Remittance	2,006.15
WEX Canada (Esso)	Esso Fleet Gas Card	166.48
RM of Brokenhead	Cell Phone, Truck Insurance	1,300.13
TOTAL		**$ 14,567.50**

CARRIED

4.2 Financial Statements as of June 30th, 2026

58-26 Moved by: KAATZ Seconded by: SCHIRLE

BE IT RESOLVED THAT the Financial Statements June 30th, 2026, are adopted as circulated.

CARRIED

5. By- Laws

NIL

6. Correspondence

6.1 Building Permit Statistics June 30th, 2026

6.2 Building Inspector and Admin/Development Officer Reports

59-26 Moved by: SCHIRLE Seconded by: KAATZ

BE IT RESOLVED THAT the Board is in Agreement to accept the Building Inspector and Admin/Development Officer Reports as circulated.

CARRIED

7. Unfinished Business

NIL

8. New Business

NIL

9. In Camera

NIL

10. Adjournment

10.1 Resolution to adjourn the meeting

60-26 Moved by: SCHIRLE Seconded by: STEFFES

BE IT RESOLVED THAT we do now adjourn at: 6:05 PM

CARRIED

Next Meeting: August 19th, 2026, at 5:30 PM

CHAIRMAN SECRETARY