

BROKENHEAD RIVER PLANNING DISTRICT

Meeting Minutes

May 20th, 2026

5:30 pm

Members Present:	Chairman	Luke Ingeberg
	Members	Ray Schirle
		Glen Kaatz
	Secretary/Development Officer	Stacey Breton
	Building Inspector	Shawn Bullman
	ABSENT	Brett Steffes

1. Calling the meeting to Order

1.1 Meeting called to order at: 5:33 PM

37-26 Moved by: SCHIRLE Seconded by: KAATZ

BE IT RESOLVED THAT the meeting be called to order at 5:33 PM

CARRIED

2. Adopt Agenda/Confirm and Adopt Minutes

2.1 Resolution to adopt the agenda as circulated.

38-26 Moved by: SCHIRLE Seconded BY: KAATZ

BE IT RESOLVED THAT the agenda is adopted as circulated.

CARRIED

2.2 Resolution to adopt the meeting minutes of regular meeting April 15th, 2026.

39-26 Moved by: KAATZ Seconded by: SCHIRLE

BE IT RESOLVED THAT the minutes of regular meeting of April 15th, 2026, are hereby adopted as circulated.

CARRIED

3. Delegations and Public Hearings

NIL

4. Financial Report

4.1 Accounts for approval April 16th – May 20th, 2026

40-26

Moved by: KAATZ

Seconded by: SCHIRLE

BE IT RESOLVED that the following Accounts for approval April 16th – May 20th, 2026, accounts be approved for payment:

PP # 9	April 6- 17, 2026	\$ 3,456.78
PP # 10	April 20- May 1, 2026	3,456.78
Clipper Publishing	Quarter Page Ad- Permits Required	311.06
Western Financial Group	April Employee Benefits	467.14
First Data Canada	Monthly Rental Fee and Service Charges	23.11
Collabria Credit Card	Access Credit Card	335.76
Receiver General	April Remittance	3,509.44
MEBP	April Employee Remittance	2,006.15
Shawn Bullman	HED Refund and Mileage on personal vehicle	399.84
RM of Brokenhead	Office Supplies (Staples)	70.61
WEX Canada (Esso)	Esso Fleet Gas Card	200.60
TOTAL		\$14,437.87

CARRIED

4.2 Financial Statements as of April 30th, 2026

41-26

Moved by: KAATZ

Seconded by: SCHIRLE

BE IT RESOLVED THAT the Financial Statements April 30th, 2026, are adopted as circulated.

CARRIED

5. By- Laws

5.1 Development Plan Amendment 183-25 Second Reading

42-26

Moved by: SCHIRLE

Seconded by: KAATZ

WHEREAS the Board held a public hearing on August 20th, 2025, to hear representations regarding By-Law 183-25 being an amendment to the Brokenhead River Planning District Development Plan 181-23, as amended;

AND WHEREAS second reading of the bylaw was tabled until all illegal structures on the property were remedied to the satisfaction of the Brokenhead River Planning District;

THEREFORE, BE IT RESOLVED THAT the Board is in agreement to give SECOND reading to By-Law 183-25 being an amendment to the

Brokenhead River Planning District Development Plan 181-23, as amended.

CARRIED

6. Correspondence

6.1 Building Permit Statistics April 30th, 2026

6.2 Building Inspector and Admin/Development Officer Reports

43-26

Moved by: SCHIRLE

Seconded by: KAATZ

BE IT RESOLVED THAT the Board is in Agreement to accept the Building Inspector and Admin/Development Officer Reports as circulated.

CARRIED

7. Unfinished Business

NIL

8. New Business

8.1 Application for Approval of Subdivision

Proposal to Subdivide (re-circulation with revised SAM)
Lot 2, Plan 67820 in Pt. SE ¼ 10-13-6 EPM
RM of Brokenhead
(7366311 Manitoba Ltd. – Owner)

44-26

Moved by: KAATZ

Seconded by: SCHIRLE

BE IT RESOLVED THAT the Board is in agreement to recommend approval of the plan of subdivision submitted by 7366311 Manitoba Ltd - Owner:

Community Planning Services File No. 4110-21-7607
Property Description: Lot 2, Plan 67820 in Pt. SE ¼ 10-13-6 EPM

Subject to the following conditions:

- Any variation orders be obtained, if required, where evidenced by the Surveyor's Building Location Certificate
- All permits be obtained as required

CARRIED

9. In Camera

NIL

10. Adjournment

10.1 Resolution to adjourn the meeting

45-26

Moved by: SCHIRLE

Seconded by: KAATZ

BE IT RESOLVED THAT we do now adjourn at: 6:09 PM

CARRIED

Next Meeting: June 17th, 2026, at 5:30 PM

A handwritten signature in black ink, consisting of stylized, cursive letters, positioned above a horizontal line.

CHAIRMAN

A handwritten signature in blue ink, appearing to read 'J. Britton', positioned above a horizontal line.

SECRETARY