

BROKENHEAD RIVER PLANNING DISTRICT

Meeting Minutes

March 18th, 2026

5:30 pm

Members Present:	Chairman	Luke Ingeberg
	Members	Ray Schirle
		Glen Kaatz
	Secretary/Development Officer	Stacey Breton
	Building Inspector	Shawn Bullman
Absent:		Brett Steffes

1. Calling the meeting to Order

1.1 Meeting called to order at: 5:30 PM

22-26 Moved by: SCHIRLE Seconded by: KAATZ

BE IT RESOLVED THAT the meeting be called to order at 5:30 PM

CARRIED

2. Adopt Agenda/Confirm and Adopt Minutes

2.1 Resolution to adopt the agenda as circulated.

23-26 Moved by: SCHIRLE Seconded BY: KAATZ

BE IT RESOLVED THAT the agenda is adopted as circulated.

CARRIED

2.2 Resolution to adopt the meeting minutes of regular meeting February 18th, 2026.

24-26 Moved by: KAATZ Seconded by: SCHIRLE

BE IT RESOLVED THAT the minutes of regular meeting of February 18th, 2026, are hereby adopted as circulated.

CARRIED

3. Delegations and Public Hearings

NIL

4. Financial Report

4.1 Accounts for approval February 19th – March 18th, 2026

25-26

Moved by: KAATZ

Seconded by: SCHIRLE

BE IT RESOLVED that the following Accounts for approval February 19th – March 18th, 2026, accounts be approved for payment:

PP # 5	February 9-20, 2026	\$ 3,456.78
PP # 6	February 23- March 6, 2026	3,446.64
Catalis Technologies	Muniware License 2/1/26-1/31/27	1,600.58
Western Financial Group	February Employee Benefits	467.14
First Data Canada	Monthly Rental Fee and Service Charges	23.00
Receiver General	PIER review- 2025 CPP remittance shortage	20.28
Receiver General	February Remittance	3,509.44
MEBP	February Employee Remittance	2,006.15
TOTAL		\$14,530.01

CARRIED

4.2 Financial Statements as of February 28th, 2026

26-26

Moved by: KAATZ

Seconded by: SCHIRLE

BE IT RESOLVED THAT the Financial Statements as February 28th, 2026, are adopted as circulated.

CARRIED

5. By- Laws

NIL

6. Correspondence

6.1 Building Permit Statistics February 28th, 2026

6.2 Building Inspector and Admin/Development Officer Reports

27-26

Moved by: SCHIRLE

Seconded by: KAATZ

BE IT RESOLVED THAT the Board is in Agreement to accept the Building Inspector and Admin/Development Officer Reports as circulated.

CARRIED

6.3 MTI Access Management Plan Letter

- 6.4 Proposal to Subdivide- Minor Subdivision
File No: 4401-26-7872
Part of NE 35-12-07 E, Being Parcel 2, Plan 9818 WLTO
Town of Beausejour
Registered Owners: Jason & Sandra Gratton

7. Unfinished Business

NIL

8. New Business

NIL

9. In Camera

NIL

10. Adjournment

- 10.1 Resolution to adjourn the meeting

28-26 Moved by: SCHIRLE Seconded by: KAATZ

BE IT RESOLVED THAT we do now adjourn at: 6:00 PM

CARRIED

Next Meeting: April 15th, 2026, at 5:30 PM



CHAIRMAN



SECRETARY